



# OFFICE OF THE CONTROLLER OF EXAMINATIONS

Sri Karan Narendra Agriculture University, Jobner (303329)

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No. F/( )/COE/SKNAU/2025/1167

Dated- 24.09.25

(As approved by Hon'ble Vice Chancellor, SKNAU, Jobner)

## Refund Policy

- Examination fees, once paid, are strictly non-refundable, except in cases of verified duplicate/double payment.
- Refund requests for duplicate/double payments must be submitted within 30 days of the transaction along with valid proof (transaction ID, receipt, bank statement, etc.).
- Refunds, if approved, will only be processed in 15–30 working days.
- No refund shall be granted if a student withdraws after applying for the examination or is later found ineligible.
- The decision of the university regarding approval or rejection of refund requests will be final and binding.
- To initiate a refund request for duplicate or double payment, the student/candidate must contact the CoE office directly in offline mode. Online refund requests will not be processed.
- Please be advised that all refund requests are subject to rigorous review and approval by the university administration. For any questions or assistance regarding refunds, please reach out to our Controller of Examinations office during regular working hours.

  
Controller of Examinations